



County of Door DEPARTMENT OF SOCIAL SERVICES

County Government Center
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Social Services Committee Meeting February 10, 2009

1. Call to Order: Chair Mark Moeller called the February 10, 2009 meeting of the Social Services Committee to order at 1:31 p.m. Committee members present were, Nancy Bemmann and Ben Meyer. County staff present were Roger Tepe, Bev Knutson, Doreen Weyenberg, Joanne Ator, and Kay Englebert. Committee member(s) excused from the meeting: Charles Brann and Joel Gunnlaugsson.

2. Approve Agenda: Motion by Ben Meyer, second by Nancy Bemmann to approve the agenda as posted. Motion carried.

3. Public Participation: There was no public participation.

4. Review and Approve Minutes of Social Services Committee Meeting. Motion by Nancy Bemmann, second by Mark Moeller to approve the minutes of the January 13, 2009 meeting of the Social Services Committee. Motion carried.

5. Review and Approve Vouchers to be paid in February, 2009. Upon review and discussion, motion by Ben Meyer, second by Nancy Bemmann to approve the vouchers as submitted and detailed below:

Social Services

Total Social Services expenditures submitted for approval	\$ 52,192.00
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Senior Resource Center

Total Senior Resource Center expenditures submitted for approval	\$ 18,119.11
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Total Expenditures for approval

	<u>\$ 70,311.11</u>
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The motion carried unanimously.

6. Action: Preliminary acceptance of Gift, Grant or Donation > \$1,000.00 to the Senior Resource Center. Alfrieda A. Lenius Charitable Trust made a gift on behalf of the names and memories of Milton and Frieda Lenius to the Senior Resource Center. The Trust did not place any restrictions on the use of the gift. Frieda enjoyed the meals served at the Senior Resource Center and the facility itself. Mark Moeller moved that the Social Services Committee accept the gift of the Alfrieda A. Lenius Charitable Trust in memory of Milton and Frieda Lenius in the amount of \$1,475.12, for use in the programs and services provided by the Door County Senior Resource Center. Further, this preliminary acceptance shall be forwarded to the full Door County Board of Supervisors for their final approval. Ben Meyer seconded the motion, the motion carried unanimously.

It is noted that a Thank You card will be sent to the Trust thanking them for the generous gift.

7. Information: Report on 5311 Transportation Funding. Roger Tepe reported to the Committee that 5311 Funding was new money from the Department of Transportation for the purpose of transportation. There will be three transportation programs that will benefit from this funding: the Senior Resource Center, American Red Cross, and the Sunshine House, Inc. Roger gave a brief overview of the 5311 Transportation Funding and the tentative implementation schedule. The 5311 program is an annual program, therefore funding for subsequent years will need to be applied for.

8. Action: Participation in the 5311 Transportation Program. Roger Tepe informed the Committee that Door County has been approved to receive 5311 Transportation funding. Once we – Door County, sign the participation agreement, we will be required to administer the program according to the Federal Transit Administration and the Wisconsin Department of Transportation requirements. This will include the drug / alcohol testing policy for all paid drivers. Ben Meyer moved to support the participation of the Door County Department of Social Services / Senior Resource Center Division, in the 5311 transportation funding program for 2009, including the drug / alcohol testing program for all paid drivers. Mark Moeller seconded the motion, the motion carried unanimously.

9. Action: Set dates for required Public Hearings in 2009. Roger Tepe suggested a timetable to the Committee for public hearings in 2009. This would allow more time for public input and consideration for adjustments prior to finalization. It was suggested to have the initial budget public hearing in May with the final budget public hearing in July. The Aging Plan public hearing would occur sometime in August and the 85.21 Transportation public hearing in November. A motion was made by Mark Moeller, seconded by Ben Meyer to approve the recommended timetable for public hearings in 2009. The motion carried unanimously.

10. Recurring Reports, Informational Only.

ADRC/Family Care: Roger Tepe reported to the Committee that a meeting date of February 16th was set to meet with State staff and on the 17th a meeting will take place with County Board representatives from our six county region (Door / Kewaunee / Brown / Oconto / Shawano / Marinette). Roger also indicated that a \$250,000.00 request was submitted for planning funds.

The committee took no action.

11. Supervisor's Reports, Program Units, Informational Only.

Adult Services. Bev Knutson shared a letter from Governor Jim Doyle addressed to the Acting Secretary, the Honorable Charles E. Johnson. Within this correspondence, Governor Doyle was requesting a three (3) year extension on Wisconsin's SeniorCare program. The three (3) year extension would start January 1, 2010 and go to December 31, 2012. Currently, the Senior Resource Center has 690 seniors enrolled in SeniorCare. The Memory Care Connections Program received a \$1,000.00 grant from the Packer Organization. Bev will be making a recommendation to have Barbara Buckingham be the replacement on the Senior Services Advisory Committee. With the good weather conditions, the Senior Resource Center has seen a higher attendance. Joanne Schley and Bev Knutson have been redoing forms for the Nutrition Program. Bev also advised the committee that they will need to establish a Nutrition Advisory Committee as well. Through a grant that was received, Linda Stone Winter and Christy Wisniewski are putting on a program called Living Well with Chronic Conditions Self Management Program. This is a six week program, free of charge and it is held at the hospital.

Child and Family Services. Dori Weyenberg reported to the committee that an intern, Jennifer Kuehl, has joined her staff. She attends UW Green Bay; she is at a junior level and will be in the office on Fridays for four (4) hours. Dori's unit is working on a display for Child Abuse Prevention

Month in April. The display will be at the Sturgeon Bay Library; and the theme is kites. Another project being worked on is Social Worker Appreciation Month. Dori also reported on the number of children placed in various homes and/or facilities.

Economic Support. Joanne Ator discussed two newspaper articles regarding issues in Milwaukee County. One article pertained to the Child Care System. There has been a lot of fraudulent activity with this program in Milwaukee County. Joanne assured the Board that the policies we have in place here in Door County are working and we have had no problems. Our Child Care Coordinator, Christina Baudhuin, enters the information into the State system. There are only two daycare facilities that enter their own information, Sneakers and Boots and Northern Door Child Care. The second article was in relation to Economic Support services. The State is stepping in to oversee this program in Milwaukee. The Legislative Audit Bureau has ordered an audit to set new guidelines and preventative measures.

Joanne also reported to the Committee that there has been an increase, +26%, in Food Share applications due to the economy / layoffs. Clients who have had medical assistance only are now applying for Food Share as well. The Job Center has had 600 applications for the Energy Assistance Program as of February 9th. The W-2 Program has funds left in reserve and the program will continue in 2009. There has been an increase in applications for W-2.

Support Services. Kay Englebert reported that the first close date for 2008 expenses will be February 13, 2009. She did indicate that there are several 2008 expenses to come in yet before she can close out 2008 and before the auditors come. Within the next week, she and the Adult Services unit will be reconciling their figures.

The committee took no action on informational items presented.

12. Information: Director's Report. Roger Tepe informed the Committee that he will be reviewing the Capital Improvements Plan for 2010-2013 which proposes a new Senior Resource Center. Discussions have taken place with the County Administrator, Michael Serpe, the hospital, and the YMCA about the new facility and joint programming. Roger will also be reviewing our capital outlay and vehicle replacement funds. Figures for budget projects for 2010 are due at the end of April. At a recent Directors Meeting that Roger attended, a poll was taken, 14 out of the 17 counties present, it was noted that their Economic Support staff was the most stressed category of employees due to the economy and problems with the State computer system.

13. Set Next Meeting Date: The committee set its next monthly meeting for 1:30 p.m., March 10, 2009 at the Government Center in the Chambers Room.

14. Adjournment: Motion by Ben Meyer, second by Nancy Bemmman to adjourn the meeting at 3:21 p.m., Motion carried.

Respectfully Submitted,

Christine Coulthurst
Recording Secretary

APPROVED BY: 